

Wiri Business Association Minutes Annual General Meeting 21st October 2020

(Minutes to be approved at AGM 2021)

Date: Wednesday 21st October 2020
Venue: Woodside Bar & Kitchen, Ronwood Ave, Manukau
Time: 5.00pm Drinks and Networking
5.35pm Formal Opening

Attendees Members:

Murray Bates – Envelope World
Sandra Bates – Envelope World
Jeanette Brown – W E J Holdings
William Brown – Trimtex
Suzy McDonald – Scrubbers Laundromat
Allan Oliver – Oliver Family Trust
Jordan Palmer - James Group
Leanne Prujean – Jayen Food Concepts
Mark Prujean – Jayen Food Concepts
Gene Young – Super Tyre Guy
Leatua Tupa'i-Lavea – Aiga Energy
Ben Robinson – Commercial Maintenance
Tuala Tusani – EIF International
Mike Jury – Gluten Free Enterprises
Swapnil Kuwalekar – Gluten Free Store
Dianne Turner – Ingrams Enterprises
Jagdish Punja – J Punja NZ
Pana Rangitaawa – Manukau Quarry
Missy – Manukau Quarry
Cristian Chersano – Reliance Transport
Zaheed Ali – United Print
Robina Nisha – United Print

Associate Members:

Dennis Conroy – Conroy Security
Daren Leng – ABC Business Sales
Murray Phillips - Insight CA Ltd
Angharad Sturrock – Vodafone Event Centre
Becky Plested – Vodafone Event Centre

Local Board representatives

Ofa Dewes – Otara Papatoetoe Local Board
Dave Pizzini – Manurewa Local Board
Glenn Murphy - Manurewa Local Board

Guests:

Marie Young – Wiri Business Association
Audrey Williams - Wiri Business Association

Apologies:

Teena Rhind – Adstaff
Tabetha Gorrie - Everlea Group Ltd/ Manurewa Local Board
Joseph Allan - Manurewa Local Board
Ken Penny - Manurewa Local Board
Ross Robinson – Otara Papatoetoe Local Board
Simone Davis – Wiri Business Association

Audrey Williams – Wiri Business Association General Manager

Welcomed everyone and completed the Health & Safety briefing

Ben Robinson - Wiri Business Association Chairperson

Ben completed an introduction on the roles of the WBA board compared to the WBA staff

Matters Arising from the Wiri Business Associations 2019 AGM Minutes:

There were no matters arising

Approval of minutes of previous AGM 16th October 2019

Motion: To approve the minutes of the 2019 AGM presented at this meeting

Moved: Mark Prujean

Seconded: Sandra Bates

PASSED with no objections

General Manager's Report

Audrey presented General Manager Report on the association's activities during the 2019 - 2020 year and highlights some of the 2020 - 2021 planned highlights

Approval of the 2019 – 2020 audited Financial Reports:

The auditor commented on a lack of a fraud policy, no conflicts register and the future need to comply with non-financial public sector reporting requirements that the WBA has opted to use. No financial irregularities were identified.

Motion: To approve the 2019 - 2020 financial reports

Moved: Ben Robinson

Seconded: William Brown

PASSED with no objections

Approval of the 2020 - 2021 Business Plan:

Motion: To approve the 2020 - 2021 Business Plan

Moved: Ben Robinson

Seconded: Mark Prujean

PASSED with no objections

Proposed Wiri Expansion:

During the 2019 – 2020 year the WBA had been investigating various areas of potential expansion. The Auckland Council's Unitary Plan shows that much of the potential expansion area will be rezoned to commercial/industrial. Once the rezoning of the area has been changed, we can look to expanding.

Motion: To continue to investigate the proposed expansion presented at this AGM

Moved: Ben Robinson

Seconded: Leatuao L Tupa'i-Lavea

PASSED with no objections

Indicative Budget 2021 - 2022:

Ben discussed that at the AGM last year the members approved a 2.5% increase on the targeted rate collected on the WBA behalf. Due to COVID 19, the WBA declined the increase. The 2021 - 2020 indicative budget presented shows that increase being taken up this coming year.

Motion: To ratify and adopt the 2020 – 2021 proposed budget with the 2.5% increase on the Targeted Rate presented at this AGM

Moved: Ben Robinson

Seconded: Leatuao Tupa'i-Lavea

PASSED with no objections

Appointment of Auditor 2020-2021 Financial Year:

The Auditor for the current financial year must be appointed at the AGM.

Motion: To appoint Charity Integrity Audit as the 2020 - 2021 auditors for Wiri Business Association

Moved: Ben Robinson

Seconded: William Brown

PASSED with no objections

BID Programme

The BID programme agreement between Auckland Council and WBA is due for renewal

Motion: To approve resigning the BID programme agreement until December 2023

Moved: Ben Robinson

Seconded: Sandra Bates

PASSED: with no objections

WBA Board 2020-2021

The Current Board have been nominated to re-stand

Ben Robinson – CML
Sandra Bates – Envelope World
Teena Rhind – Adstaff Personnel
Allan Oliver – Property Owner
Mark Prujean – Jayne Food Concepts
Jordan Palmer – James Group
Leatuao Tupa’i-Lavea – AIGA Energy

Motion: That the current board members re-standing for the Wiri Business Association be accepted onto the WBA Board for the 2020 – 2021 year.

Moved: Suzy McDonald

Seconded: Jagdish Punja

PASSED with no objections

New nominees briefly introduced themselves

William Brown – Trimtex
Dianne Turner – Inghams
Tuala Tusani – EIF International

Motion: That the new nominees for the Wiri Business Association be accepted onto the WBA Board for the 2020 – 2020 year.

Moved: Mark Prujean

Seconded: Leatuao Tupa’i-Lavea

PASSED with no objections

General Business:

Suzy McDonald requested the outcome from last year’s AGM regarding vehicles parking too close to the corner of Mana Place. Audrey confirmed that AT have been notified of the problem several times. William Brown discussed the issue of parking in Kellow Place and Cristian Chersano said they have a similar problem outside their premises at 31 Ash Road. Representatives from Otara-Papatoetoe and Manurewa Local Boards requested that information be sent to them so they can follow up with Auckland Transport on WBA behalf.

Allan Oliver thanked Ben Robinson for his leadership as the board chair and the WBA team for their hard work, he also commented on the high standing Wiri has in the BID community.
